

Richmond Community Schools

35276 Division * Richmond, Michigan 48062 * (586) 727-3565 * www.richmond.k12.mi.us

BOARD OF EDUCATION

Deborah Michon, President
Angela Pacitto, Vice President
Bridgette Shuboy, Secretary
Danielle Sutton, Treasurer
Kyle Simmons, Trustee
Margaret Teltow, Trustee
Sherri Zube, Trustee

Brian J. Walmsley, Ed.S.
Superintendent

BOARD OF EDUCATION SPECIAL MEETING MINUTES

6:00PM, FEBRUARY 15, 2021 VIRTUALLY VIA ZOOM MEETING

The Michigan Department of Health and Human Services issued an order on December 18, 2020, that prohibits indoor gatherings of two or more people from more than one household, and the Michigan Department of Labor and Economic Opportunity issued emergency rules on October 14, 2020 regarding remote work by employees when feasible. In addition, one or more of the municipalities served by the Richmond Community Schools has declared a local state of emergency, due to the ongoing COVID-19 pandemic.

To ensure against violating the indoor gathering prohibition, and in the interest of achieving the goal expressed in the MDHHS order and the MDLEO rules to protect the public health, particularly during a local state of emergency, the Richmond Community Schools Board of Education will meet virtually on **MONDAY, FEBRUARY 15, 2021** in accordance with the Michigan Open Meetings Act as amended. This notice is required to ensure that those wishing to observe and/or participate in the meeting can have the opportunity to do so.

To attend the Board meeting virtually, go to the website:

<https://us02web.zoom.us/j/83809536570>

Meeting ID: 838 0953 6570 | Passcode: 613494

Or Dial by telephone, (213) 338 8477

Meeting ID: 838 0953 6570

To address the Board during audience participation, or to provide input or ask questions on any business that will come before the Board at the meeting, please indicate so during the *Public Comment* portion of the agenda. If you wish to submit your statement in writing to Board members you may do so by sending your written statement to the Superintendent, bwalmsley@richmond.k12.mi.us, or drop the written statement off at the *Board of Education & Administrative Offices*, located at in the back of Richmond Middle School, Door #18 (35276 Division, Richmond Michigan 48062). The Superintendent will provide a copy of all written statements received to each Board member as well as read the written statement during the *Public Comment* portion of the agenda.

Anyone wishing to address the Board via electronic attendance at the meeting will be recognized by the Board President. Please note that delays are possible based on the number of individuals who express interest in addressing the Board. To contact members of the Board in order to provide input or ask questions on any business before the Board at the meeting, please use the contact information found on the district's website, under the Board of Education link on the left side of the webpage.

Non-Discrimination Statement

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education amendments of 1972, Section 504 of Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disability Act of 1990, and Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Richmond Community School District that no person shall, on the basis of race, color, religion, military status, national origin or ancestry, sex (including sexual orientation), disability, age (except as authorized by law,) height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to, discrimination during any program, activity, service or employment. Inquiries related to any nondiscrimination policies should be directed to the Superintendent, 35276 Division Road, Richmond, MI 48062, (586) 727-3565.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in Agenda Item 6.

1. CALL TO ORDER

The meeting was called to order by D. Michon at 6pm.

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the Board of Education.

3. MISSION STATEMENT

The Mission Statement was read by B. Shuboy.

"At Richmond Community Schools we provide a quality education that empowers students to be successful in a global community."

4. ROLL CALL

Roll call was done by B. Shuboy. K. Simmons noted as absent with notice.

D. Michon, present attending virtual from Columbus Township, St. Clair County, MI

A. Pacitto, present attending virtual from Richmond, Macomb County, MI.

B. Shuboy, present attending virtual from Casco Township, MI.

D. Sutton, present attending virtual from Casco Township, St. Clair County, MI.

M. Teltow, present attending virtual from Casco Township, St. Clair County, MI.

S. Zube, present attending virtual from Casco Township, St. Clair County, MI.

Present: 6

Absent: 1 (K. Simmons)

Quorum: 6-1

5. APPROVAL OF AGENDA

Motion for approval of the Agenda by A. Pacitto; Supported by D. Sutton.

6. PUBLIC COMMENT

No public comments.

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7. BOARD OF EDUCATION AND SUPERINTENDENT WORKSHOP

D. Macon, MASB Consultant, introduced herself and provided an overview of her background.

Members of the Board and Superintendent Walmsley introduced themselves and provided feedback regarding their expected takeaways from the meeting and something that each member bring to the group (i.e. their gifts). Each member provided feedback.

D. Macon provided an overview of the plan for the evening and began the session. Group members were asked to refer to the packet that each of them was given. Members referred to material in the packet for the duration of the meeting as well.

The group discussed the Key Work of School Boards and the importance of each:

- Vision
- Accountability
- Policy
- Community Leadership
- Board/Superintendent Relationship

The group was split into two sub-groups to discuss the Role and Responsibilities of the Superintendent. Members of the group provided feedback.

D. Macon provided an overview of the Tuckman Stages with Tools and group members were asked to show hands to communicate where they believe the District currently is: Forming, Storming, Norming, Performing or Adjourning stage. Other items discussed included:

- tips for good working relationships
- Robert's Rules and why these are important for the Board to remember
- the "No Surprises Rule" and why this is important in the working relationship between the Board and superintendent
- strategies for developing team trust
- parliamentary procedures for Board members, what this means and why it is important
- proper ways to make and pass motions
- Board members thinking about things to consider stopping, starting, continuing and changing

An assignment was given to the group and Board members were asked to email D. Macon their feedback. Once feedback is received from the group, D. Macon will summarize all feedback received and will send the summary of feedback to the group.

8. ADJOURNMENT

Meeting was adjourned at 9:01pm.

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